



HEALTH AND SAFETY POLICY

SSPL-000-001

Issue No	5.2	Document Owner	General Manager
Revision Date	July 2017	Document Approver	General Manager

Surtech Systems takes responsibility for the health and safety of all its employees and contractors. We are committed to providing and maintaining safe workplaces, equipment and systems of work. All activities will be properly planned and conducted and will comply with the Western Australian Occupational Safety and Health Act, the Western Australian Mines Safety and Inspection Act, and the Western Australian Radiation Safety Act, and with any other applicable legislation.

Surtech Systems is committed to eliminating all workplace accidents and work related illness, and we undertake to continuously improve our business towards achieving our goal of zero harm through;

- Consultation and Communication with all employees through regular safety meetings.
- Working to maintain our 12 month rolling lost time injury rate at less than 40
- Working to maintain our externally reportable injury rate at zero
- Ensuring all hazards and incidents are reported within 24 hours of occurrence
- Ensuring all hazards and incidents are investigated within 30 days of occurrence
- Identifying high risk activities and making available task specific training and safe work procedures for all personnel engaging in these activities
- Review training needs and safe work procedures annually
- Auditing all our major functional areas for compliance with our safe systems of work once every year
- Allowing any employee to stop any unsafe task
- Perform Alcohol, Drug and Hydration monitoring, with zero incidence of severe dehydration, illicit drugs or alcohol detected whilst at work
- Perform Pre-employment medicals for all new personnel and two-yearly medical and functional testing for all field personnel
- Management of fatigue through training, awareness, and a risk based approach when defining rosters and hours of work

We will always work to:

- Promote a culture of valuing health and safety
- Develop, document and communicate safe work procedures and systems of work, as simply as possible
- Regularly examine what we do and how we do it, to always look for a safer way
- Make health and safety an integral part of every activity
- Look after the Health and Safety of ourselves and our fellow workers
- Participate actively to improve all our Health and Safety systems
- Consult and Communicate openly, with respect and trust, so that safety concerns and proposals are shared

Surtech Systems will provide:

- Management systems and resources to support the words and spirit of this policy
- Equipment designed, maintained and inspected to minimise risks
- Safe systems of work
- Recruitment and training so that we have appropriately skilled personnel
- Adequate instruction for and supervision of the safe performance of work

No one in our company has a greater duty than to ensure that all work is performed so that no-one is adversely affected by their work, and everyone remains injury free

Martin Mulliner

General Manager
13 July 2016

LAST REVIEW DATE	NEXT REVIEW DATE	REVIEW NUMBER	PAGE NUMBER
13 July 2016	July 2017	5.2	1 of 2

DOCUMENT UNCONTROLLED WHEN PRINTED



HEALTH AND SAFETY POLICY

SSPL-000-001

DOCUMENT REVISION RECORD

ISSUE NO	PAGE NO	CHANGE EFFECTED	DATE OF CHANGE
0	All	New Document	February 2005
1	All	Revised Layout	31 July 2008
2	All	Revised Layout	22 November 2010
3	ALL	No Change	20 November 2011
4	All	Significant changes	18 September 2012
5	All	Rewrite to include specific objects and targets for AS4801 compliance	23 February 2015
5.1	1	Increased lost time injury rate to 40 at request of MD during target review meeting	22 October 2015
5.2	All	Reviewed during management review meeting	13 July 2016

ELECTRONIC APPROVAL RECORD

REVIEWER ROLE	NAME	DATE
General Manager	Martin Mulliner	22 November 2010
General Manager	Martin Mulliner	20 November 2011
Systems Manager	Peter Best	18 September 2012
General Manager	Martin Mulliner	16 March 2015
General Manager	Martin Mulliner	05 October 2015
General Manager	Martin Mulliner	13 July 2016

LAST REVIEW DATE	NEXT REVIEW DATE	REVIEW NUMBER	PAGE NUMBER
13 July 2016	July 2017	5.2	2 of 2

DOCUMENT UNCONTROLLED WHEN PRINTED